

**BROADWAY HEALTH CENTRE  
MINUTES OF PATIENT PARTICIPATION GROUP MEETING  
HELD ON TUESDAY 29<sup>TH</sup> August 2017**

**Present:**

<b>Mr. C. Vaughan (Chair)</b>	<b>Dr. M. Aslam</b>
<b>Mrs. B. Venner</b>	<b>Mr. K. Gini</b>
<b>Mrs. A. Flash</b>	
<b>Mr. M. Parsley</b>	

**Apologies:**

<b>Mrs. L. Appiah-Badu</b>	<b>Dr. I. Zaman</b>
<b>Mr. M. Speake</b>	<b>Mr. M. Bhetalam</b>
<b>Mrs. L. Larman</b>	<b>Mrs. M. Samuda</b>
<b>Mrs. M. Oakley</b>	
<b>Mr. M. Ramcharan</b>	
<b>Mrs. C. Vaughan</b>	

<b>1</b>	<b>Welcome &amp; Introduction</b>
	Mr. C. Vaughan welcomed the patients and staff members in attendance to the meeting and thanked them for being able to attend. All the attendances introduced themselves.
<b>2</b>	<b>GP star awards for innovation</b>
	Dr. Aslam informed the group that Broadway Health Centre was the winner of the Primary Care Innovation Award in the GP star awards 2017. The Surgery was given this award as we are a Teaching Practice, which means that we take on medical students. The Surgery has also revamped the PPG and getting the patients more involved in the running of the Practice. The Surgery also employs apprentices and we have the new system POD. Mr. M. Parsley suggested that the Surgery should publish the award to the public by means of on our website, on the local newspaper, posters around the building, etc.
<b>3</b>	<b>Diabetes Pathways</b>
	Dr. Aslam stated that there are new protocols for diabetic patients. The Practice currently have about 240 diabetic patients registered and they will all need to be reviewed twice a year. They will need to have a blood test done and give some information to the admin team. Then when the results come back, they will be seen by the Diabetic Nurse and the GP. We also have a DICE clinic which is run with a consultant to help patients improve their diabetes. There is also a scheme called Changing Health which consists of a 10 structured course module to do with diabetes. It was stated that the diabetic patients have been sent a link via text message and encouraged to sign up for the module.

<b>4</b>	<b>GOQII.</b>
	The group was informed of the GOQII system where a patient that fall under a certain criteria will receive a fitbit watch and access to a health trainer. The fitbit watch monitors things like water intake, how many steps taken, the foods eaten, the hours of sleep taken, etc. Mrs. B. Venner, who also has a fitbit watch, stated that there are some good functions like monitoring lifestyle, but there are also some not so good functions like too many messages and communications from the health trainer. Mr. C. Vaughan suggested that a audit of the data regarding patients using the fitbit should be printed and the data should be looked at on the next PPG meeting.
<b>5</b>	<b>Student</b>
	Dr. Aslam stated that in the next few weeks, the Practice will have a number of medical students and pharmacists with different specialists. They will be shadowing the GPs and then seeing patients face to face.
<b>6</b>	<b>Extended Hours</b>
	The group was informed from September 2017 to April 2018, ICOF practices have joined together to provide extended hours for patients. This means that clinics will be available from 18:30 to 20:00 and there will be clinics available for a few hours on Saturdays and Sundays.
<b>7</b>	<b>Flu clinic &amp; coffee morning for Macmillan</b>
	Mr. K. Gini stated that on the 29/09/2017 will be the Macmillan coffee morning and we have decided to hold a flu clinic on that morning. This will give patients the opportunity to have their flu jabs and as well as getting together. There will be cakes and drink available and they can make donations which will be given to the Macmillan Cancer research. This will be advertised on the Iplato messaging service, website and posters. Patients who are housebound will still get the flu jabs from the District Nurses.
<b>8</b>	<b>CQC visit &amp; Involvement</b>
	The group was informed that, due to the changes in partnership at the Practice (Dr. Gini retiring and Dr. Aslam soon joining in partnership with Dr. Zaman in October 2017), they will have to register this information to the CQC which will warrant a CQC visit. When this happens, the group was requested to get involved and see the inspectors on the day.
<b>9</b>	<b>New POD</b>
	The group was informed that there will be a new system POD that will be located at the reception and it will have more functions such as Atrial Fibrillation data recording. Patient can ask for assistance from the reception staff.
<b>10</b>	<b>Any Other Business</b>
	Mrs. B. Venner suggested that some of the posters on the notice board contain words which might be too small. Mr. K. Gini stated that they will be looked at and will get them enlarged.
	<b>Next PPG meeting: 28<sup>th</sup> November 2017 at 6:15pm.</b>